

APPROVED MINUTES
Genesee-Livingston-Steuben-Wyoming BOCES

August 17, 2022

Call to Order

The regular meeting of the Genesee Valley BOCES was called to order on August 17, 2022, at 5:00 p.m. by Board President Norb Fuest, in Conference Room A, at 80 Munson Street, LeRoy, New York.

Roll Call

MEMBERS PRESENT:

Christy Crandall-Bean	Ernest Haywood
Matthew Crane	William Kane
David DeLaVergne	Edward Levinstein
Edward Engel	Roger Kostecky
Norbert Fuest	J. David Woodruff

MEMBERS EXCUSED:

Robert DeBruycker

OTHERS PRESENT:

District Superintendent Kevin MacDonald, Deputy Superintendent Julie Donlon, Chief Financial Officer Daniel Groth, Director of Programs Jon Sanfratello and Board Clerk Jennifer Lewis.

Pledge of Allegiance

Mr. Fuest led the Pledge of Allegiance.

Agenda Adopted

Moved by Mr. Haywood, seconded by Mr. Woodruff, that the agenda and amendment be adopted.

Yes: 10

No: 0

Carried Unanimously.

Public Form

Board President Fuest acknowledged the members of the public who were present. Mr. Fuest shared that those interested would be given two minutes to address the Board however, there would be no response from Board members on any topic.

Executive Session

Moved by Mr. Woodruff, seconded by Mr. Kane, to enter into Executive Session at 5:05 p.m. to discuss the employment history of particular individuals.

Yes: 10

No: 0

Carried Unanimously.

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Return to Public Session

Moved by Mr. Kane, seconded by Mr. Levinstein, to return to public session at 6:10 p.m.

Yes: 10 No: 0

Carried Unanimously.

**Minutes of Previous Meeting
Approved**

Moved by Mr. Woodruff, seconded by Mrs. Crandall-Bean, to approve the minutes of the July 13, 2022 Re-Organizational/Regular Board Meeting.

Yes: 9 No: 0 Abstain: 1 (Kane)

Carried Unanimously.

**Treasurer's Report, Central
Treasurers' Report and Budget
Amendments Received**

Moved by DeLaVergne, seconded by Mrs. Crandall-Bean, to receive the Treasurer's and Central Treasurers' Reports for the month ending June 30, 2022 and Budget Amendments for the period of June 1-30, 2022

Yes: 10 No: 0

Carried Unanimously.

Treasurers' Reports and Budget Amendments as received are listed on Schedule V. of the agenda and placed in the supplemental file.

District Superintendent's Report

Mr. MacDonald shared the following information with the Board:

- Update on recent DS meeting. Meetings will be moving back to Albany in September.
- Leadership Institute was very well attended with over 200 people from 21 of our districts.
- We will be hosting our Opening Day breakfast at the Call Arena at GCC on September 1st. We are looking forward to having everyone together again, the first time since 2019.
- We continue to work to get our positions filled by September 1st.
- Our first CSO meeting of the school year will be on August 25th.

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Moved by Mr. Haywood, seconded by Mr. Woodruff, to approve the following three (3) Action Items, as recommended by the District Superintendent:

**NYS Comptroller's Office Audit
Approved regarding Purchase
Cards**

Approved, the NYS Comptroller's Office Audit and Corrective Action Plan for the period beginning on July 1, 2020 and ending on October 31, 2021 regarding the Purchase Cards.

**NYS Comptroller's Office Audit
Approved regarding Reserve
Funds**

Approved, to approve the NYS Comptroller's Office Audit and Corrective Action Plan for the period beginning on July 1, 2018 and ending on March 4, 2022 regarding the Reserve Funds.

Approval of Resolution

Approved the resolution concerning employee ID # 06349.

Yes: 10

No: 0

Carried Unanimously. Three (3) Action Items as recommended by the District Superintendent.

Administrative Reports

The reports of the Deputy Superintendent, Chief Financial Officer and the Director of Programs were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board members.

Board Forum

Board Member Activity:

Norb Fuest

- Attended the GVSBA Director's meeting.
- Attended the GVSBA New School Board Member training.
- Attended the Genesee County BEA Camp Hard Hat Closing Ceremony.
- Attended the GLOW With Your Hands planning meeting. This year's event is scheduled for September 27 at the Genesee County Fairgrounds. Anyone interested in volunteering to help with this event can sign up here: <https://www.glowwithyourhands.com/volunteer> or contact Karyn Winters at Kwinters@geneseeny.com.
- Planning has also started for Glow With Your Hands Medical which is scheduled for early 2023.

Roger Kostecky

- Attended the Upstate Institute Director's meeting. The Coordinator's position is currently open. Please share with anyone that you know who may be interested in the position.

Dave Woodruff

- Attended the GVSBA Director's meeting.
- Attended the GVSBA New School Board Member training.

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Moved by Mr. Engel, seconded by Mr. Kane, to approve the following one (1) Program and Instruction item as recommended by the District Superintendent:

Field Trip Approved

Approved the following field trip:

1. SkillsUSA State Officer and Advisor Advanced Leadership Training in Washington, DC on September 17-21, 2022. 1 student (female) and 2 chaperones (1 male/1 female). **Total Cost: \$4,301.60; Total Cost to BOCES: \$4,151.60.**

Yes: 10

No: 0

Carried Unanimously. One (1) Program and Instruction Item.

Moved by Mr. Woodruff, seconded by Mrs. Crandall-Bean, to approve the following three (3) Personnel Items, as recommended by the District Superintendent:

Abolishment of Position Approved **Approved** the following resolution:

RESOLUTION OF POSITION ABOLISHMENT

WHEREAS, it is the statutory authority of the Board to create or abolish positions, and

WHEREAS, the Board determines that certain positions must be abolished due to economic reasons,

THEREFORE BE IT RESOLVED, that the following positions be abolished from the table of organization due to economic reasons:

CERTIFIED:

1. #025 Speech and Hearing, Salaried, effective 9/1/22, (abolish 0.8 FTE)

CLASSIFIED:

1. CS, School Health and Wellness Specialist, Salaried, effective 10/31/22, (abolish 1.0 FTE)

BE IT FURTHER RESOLVED, that the persons affected by the abolishment of these positions are:

CERTIFIED:

1. #025 Speech and Hearing, Lang, Monica (0.8 FTE to PEL), (Position will decrease from 1.0 FTE to 0.2 FTE)

CLASSIFIED:

1. CS, School Health and Wellness Specialist, Beth Ann Burdick

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Creation of Position Approved

Approved the following resolution:

RESOLUTION ON POSITION CREATION

WHEREAS, it is the statutory authority of the Board to create and abolish positions, and

WHEREAS, the Board has determined that certain positions shall be created,

THEREFORE BE IT RESOLVED, that the following positions be created and added to the table of organization:

CLASSIFIED:

1. CS, Senior Caseworker (School), 12 months, effective 7/18/2022, 1.0 FTE

**Instructional & Support
Personnel Schedules Approved**

Approved the following personnel schedules:
Schedule I.P.

- 1 - Resignations
- 2 - Retirements
- 3 - Probationary Appointments
- 4A - Temporary Appointments: Substitutes
- 4B - Temporary Appointments: Above Contract
- 4C - Temporary Appointments: Other
- 4E - Temporary Appointments: Adult Ed. Certified
- 6 - Tenure Appointments
- 8 - Change in Status
- 14 - Reappointment of Part-Time Employees
- 15 - Extended School Year Appointments
- 15A - Regional Summer School Appointments

Schedule S.P.

- 1 - Resignations
- 2 - Retirements
- 3 - Provisional Appointments
- 4 - 12-Month Probationary Appointments
- 8A - Temporary Appointments: Substitutes
- 8B - Temporary Appointments: Other
- 9A - Full-Time Non-Competitive Appointments
- 10 - Leaves of Absence
- 11 - Change of Status
- 11A - Department Transfer
- 14 - Reappointment of Part-Time/Temporary Employees

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- 15 - Extended School Year Appointments
- 15A - Regional Summer School Appointments
- 16 - Volunteers

Personnel Schedules as approved are listed on Schedule X.C. of the agenda and placed in the supplemental file.

Yes: 10 No: 0

Carried Unanimously. Three (3) Personnel Items.

Moved by Mr. Kane, seconded by Mr. Levinstein, to approve the following five (5) Business and Finance Items, as recommended by the District Superintendent:

Contracts & Agreements
Approved & Grants Accepted

Approved contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.

Contracts and agreements as approved and grants as accepted are listed on Schedule XI.A. of the agenda and placed in the supplemental file.

Genesee Valley BOCES Authorized
to Participate in Cooperative Bids

Approved the Resolution to authorize Genesee Valley BOCES to participate in the following cooperative bids to be coordinated by the Genesee-Livingston-Steuben-Wyoming BOCES for the 2023-24 school year (bids will be coordinated during the 2022-23 school year).

- A. Copy and Printer Paper – Winter
- B. Custodial Supplies
- C. Athletic/Physical Education Supplies
- D. Bread
- E. Milk Products
- F. Ice Cream Products
- G. Paper and Chemical Supplies (Food Services)
- H. Grocery
- I. Grocery Diversions
- J. Kitchen Smallwares
- K. Refuse Collection
- L. Medical Supplies
- M. Fuel
- N. School and Office Supplies
- O. Printer Supplies
- P. Copy and Printer Paper – Summer

GV BOCES Meal Cost Increase
Approved

Approved, increase to GV BOCES meals as follows:

1. Paid breakfast price from \$1.55 to \$1.75
2. Paid lunch price from \$2.30 to \$2.75

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**Alexander CSD Meal Cost
Increase Approved**

Approved increase to Alexander Central School's meals as follows:

1. Paid breakfast price from \$1.45 to \$1.60
2. Paid Elementary lunch price from \$1.95 to \$2.40
3. Paid Secondary lunch price from \$2.05 to \$2.40

**Wyoming CSD Meal Cost
Increase Approved**

Approved increase to Wyoming Central School's meals as follows:

1. Paid breakfast price from \$1.50 to \$1.75
2. Paid K-4 lunch price from \$2.00 to \$2.50
3. Paid 5-8 lunch price from \$2.25 to \$2.50

Yes: 10

No: 0

Carried Unanimously. Five (5) Business and Finance Items.

Executive Session

Moved by Mr. Haywood, seconded by Mrs. Crandall-Bean, to enter into Executive Session at 6:46 p.m. to discuss the employment history of particular individuals.

Yes: 10

No: 0

Carried Unanimously.

Return to Public Session

Moved by Mr. Haywood, seconded by Mrs. Crandall-Bean, to return to public session at 7:10 p.m.

Yes: 10

No: 0

Carried Unanimously.

Adjournment

Moved by Mr. DeLaVergne, seconded by Mr. Levinstein, to adjourn the meeting at 7:11 p.m.

Yes: 10

No: 0

Carried Unanimously.

Respectfully Submitted,

Jennifer Lewis, Board Clerk